

QBC Minutes Tuesday 26th October 2021

QEC 5pm

Present: Chris Wood (CW), Sue Wilson (SW), Jos Van Hees (JVH), Lynette McLennan (LM), Hamish McDonald (HM), Karen Wood (KW), Peter Henry (PH), Anna Elms (AE)

No apologies

Correspondence in:

Correspondence out:

Chris welcomes the committee – existing and new.

	Description	When	Who
1	Minutes of last committee meeting – Agreed 1 st HM 2 nd SW		
2	Financial Statement <ul style="list-style-type: none">• SBS Term deposit will be transferred to Westpac when it matures in February.• Westpac Signatories need updating. Georgia Jane Mahoney and Christopher Wood need to be added. Once actioned Sue Wilson, Christopher Wood and Georgia Jane Mahoney will be the only signatories on all of the Queenstown Contract Bridge Club Westpac accounts.• Audit – it is decided the committee will review and ‘audit’ the monthly / annual figures to ensure the balance sheet and bank accounts match. Sue will bring the appropriate bank statement to each meeting.• Xero – moving to Xero would reduce the accounting workload. Sue commented it was not an onerous task the way it is.	Monthly ASAP	SW CW/GM/SW HM
3	Voucher System <ul style="list-style-type: none">• As we move to a more cashless society options for a voucher system for table fees discussed. Options include: <ul style="list-style-type: none">• Eft Pos terminal at the QEC to collect takings• Laminated vouchers that could be pre-purchased and handed in each week. These could be recycled.• A concession card system whereby the table fees could be stamped or clipped each week. Could also be used for bar drinks. Members would pre-purchase their cards as required.• It is agreed to trial the concession card system. A 12	ASAP	GM

	click option members can purchase for \$60 per card. GM to investigate the printing of these cards.		
4	Subs LM and GM to send invoices		
5	Committee Appointments <ul style="list-style-type: none"> • GM to be secretary • HM appointed as VP • AE to take minutes 	Done	GM/LM
6	Christmas Party and Prize Giving <ul style="list-style-type: none"> • Scheduled for Tuesday 7th December at the QEC • Covid rules dictate a maximum of 100 guests which will be determined on a first come first served basis • Catering by Ann Mann – Krisitn Guthrie to coordinate • Notice has gone out for all to bring back last year’s cups and plates so they can be engraved for this year’s winners • Plants will be purchased for both raw score and handicap winner for each series • Bar will be open for Xmas party with whoever is rostered for that Tuesday to serve • Charge to members will be determined once catering costs have been confirmed. One drink and table fees to be included 	07/12 By 7/12	KG CW JVH GM
7	The Bar and Mask Wearing <ul style="list-style-type: none"> • Reopening the bar discussed. On approval from the QEC and with a Health and Safety plan in place the bar will open for after play drinks from next week. • LM will take over the purchasing of wine and bar items if KG wishes to hand this over. • The inconsistent and generous bar pours are mentioned. The purchase of wine glasses with a line indicating the correct level may solve this problem. • Masks are to be worn by all when entering or exiting the QEC and during play. They are also worn by the bar servers and while purchasing drinks. They may be removed when sitting and drinking but social distancing guidelines should be observed. 		LM/GM LM KW
	Championship Pairs for 2022 and Beyond <ul style="list-style-type: none"> • HM talks us through the setup of the Bronze and Silver divisions 		

8	<p>and how to qualification will work.</p> <ul style="list-style-type: none"> • Some advantages of the new system include <ul style="list-style-type: none"> - Selection for silver is totally objective - New pairings are able to qualify - A healthy level of competition is encouraged - A more nurturing environment for new players - Well received at AGM 	2022	HM
9	<p>Programme for 2022 and Bridge Book</p> <ul style="list-style-type: none"> • Programme for Tuesday nights for 2022 tabled by HM. Robinson Pairs has been moved forward so as to ease the new comers into the club more gently. LM and GM to select pairings for this series. Winter Pairs and Xmas pairs also moved to more appropriate slots. Dates to be confirmed with QEC • Ernie to be approached for the teams schedule and Friday sessions to be confirmed before the book can be finalised • Lynnette has stepped in and stepped up to replace some of the jobs previously done by Lynne. Including helping Wendy with dealing <p>Website</p> <ul style="list-style-type: none"> • Robbie has taken on the role of updating the website. Three quotes have been obtained all of which suggest the current website is too outdated and starting fresh is the way to go. • Updates on progress at the next meeting 	2022 Done	HM LM/GM CW

Meeting finished at 6.30pm

The next committee meeting will be held Tuesday 7th November at QEC. Going forward meetings will be scheduled for every second Tuesday of the month and will start at 5.30pm.

Signed _____ Date _____