

QBC Minutes Tuesday 9 March 2021

QEC: 5.15pm

Present: Robbie Caldwell (RC), Hamish McDonald (HM), Sue Wilson (SW) Ernie Sutton (ES), Vivian Todd (VT)

Apologies: Jos Van Hees (JVH), Lynette McLennan (LM), Kristin Guthrie (KG), Chris Wood (CW)

Correspondence in:

1. None

Correspondence out:

1. None

Noted – Correspondence that goes directly to the QBC email inbox should be circulated to the committee/some of the committee

#	Description	When	Who
1	Minutes of last meeting – Agreed 1 st SW 2 nd ES		
2	Financial Statement Presented and agreed. 1 st SW 2 nd ES SBS investment has matured – this has been included in the income, Investment to be reinvested - agreed 1 st SW 2 nd VT ES, RC, VT, SW have been to the SBS bank & identity been confirmed JVH, HM, CW, LM, KG – still to go	13 Apr	As listed
3	Items to Discuss 1 – QBC Tournament <ul style="list-style-type: none">• Currently only 18 pairs entered• Sheet to be distributed tonight to get club members to play• Director(Lindsay) is sorted for accommodation etc• Raffle –<ul style="list-style-type: none">○ selling tickets using raffle books (RC to source)○ raffle money to be collected separately from other income on the day○ KG to source Millbrook and Mitre 10 prizes• Need a spare pair so that we don't end up with a phantom (if this pair	ASAP	As req

is required, they do not pay the entry fee)

- Lindsay needs a list of people the night before the tournament (ES)
- Sue requires alphabetical list of people for checking off (attendance and payment) (ES requires two days' notice)
- ES to contact other clubs directly to remind them to get their members to attend tournament
- Meeting next Tuesday @ 6:45 to confirm
 - Raffles prizes and raffle books
 - Catering
 - Morning tea
 - Entries
- QBC tournament in 2021 will be a 5 'A' point tournament

2 – Constitution – RC

- Four submissions were received from the membership for the constitution – RC to tabulate comments and committee responses -to be read in conjunction with these minutes
- RC to circulate these to the four submitters
- Notice board to be placed by the entrance to the playing room each evening to make sure that the information is visible by all the membership

3 – Teams

- No further action

4– Website

- Lee Asher-Simpson has agreed to take over the website.
- Meeting was held with ES and the initial changes have been documented into a working paper
- Committee required to suggest all requirements for the updated website and an agreed list will be defined ready for the changes to be made
- ES has agreed with Lee that he will communicate with her on the changes to the website.
- Items discussed included –
 - Finding a partner – remove page
 - Which pages are viewed (stats on usage)
 - Learn to play – updated to have LM as contact
 - Calendar needs attention
 - Lee suggested a 3 monthly report to the committee of work done
- Once updated – a demo to the membership be done one evening before bridge

5 – Earnslaw Pairs

	<ul style="list-style-type: none"> • Only one night was held, it may remain a single night event or if Covid affects playing nights later in the year the committee may make a combined event/s. <p>6. XClub –</p> <ul style="list-style-type: none"> • HM brought up to date on the committee decision that QBC will move to Xclub <p>7. Emails –</p> <ul style="list-style-type: none"> • Circulation of emails – if a person needs to respond to an email then they are in the ‘to’ line, otherwise if it is for information only people are ‘cc’d’ • QBC inbox needs to have more than one person able to access it (currently LM), they are president (CW), Vice president (RC), minute secretary (VT) <p>8. New Members</p> <ul style="list-style-type: none"> • Must fill in the new membership form (proper process) 		
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Meeting finished at 6:50pm

An extra meeting for QBC tournament will be 16 March at 6:45pm

The next committee meeting will be held 13 April at 5:15pm

Signed _____

Date _____