**QBC Minutes Sunday 19th 2021**

**Sue Wilson’s residence: 5.00pm**

***Present***:   Kristin Guthrie (KG), Chris Wood (CW), Robbie Caldwell (RC), Sue Wilson (SW), Hamish McDonald (HM), Jos Van Hees (JVH)

***Apologies:*** Lynette McLennan (LM), Vivian Todd (VT)

***Correspondence in:***

1. None

***Correspondence out:***

1. None

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| **#** | **Description** | **When** | **Who** |
| 1 | **Minutes of last meeting – Dated July 2021**Agreed 1st SW 2nd CW |  |  |
| 2 | **Financial Statement**Presented and agreed. 1st SW 2nd CWIn preparation for the AGM a stock-take was required for the bar | Prior end Sept  | KG |
| 3 | **Items Discussed**1 **– Findex asked for financial statement review*** Agreed Findex be appointed to perform a review (not an audit) of the annual financial statements concentrating on Balance Sheet verifications and reviewing the Statement of Financial performance for anomalies

**2 – Close SBS Star account*** Agreed that the SBS Star account be closed as was inconvenient operating with two banks

**3 – Open Westpac Call account*** Agreed that there be a Westpac call account opened to initially hold the balance which was previously held in the SBS Star account

**4– Westpac Term Deposit**Agreed that the Westpac Term Deposit circa. $267k which comes due 29 Sept 2021 be placed on a 1 year term deposit**5 – Hamilton Plate*** Agreed that following nominations the following teams be chosen to represent the club:
* Open team - Anne McGregor, Ross Sherwood, Hamish Ryan, Phil Hensman
* Intermediate team – To be confirmed
* Junior team – Mary Christensen, Georgia Mahoney, Chris Wood, Karen Wood

**6 – AGM 19 October preparations*** CW to send a notice to the club members advising of time of AGM and asking for committee nominations

**7 – QBC Website** * RC to make enquiries about finding a suitable external provider to update the website on an ongoing basis

**8– 2022 Championship pairs*** The written proposal tabled by HM was discussed and accepted subject to an amendment deleting the specific ability of the committee to nominate 2 pairs
* Amended proposal to be circulated with the minutes

**7 – Alternative clubrooms*** HM to investigate what facilities the Queenstown Country Club had in their new building then report back to the committee

**9– New Members admission criteria*** The new membership admission process per the constitution needs to be reviewed and then adhered to by the committee

**10 – X Files*** There seems to be genuine interest in this by some members in the club in using the X Files. CW wishes to follow this up in the new year.

**11 – 2022 Programme update*** The programme needs to be updated before publishing to accommodate the new Championship pairs timetable before printing
 | Early OctASAPASAPASAPASAPASAP | SWSWSWSWRC/CWCWRCHMHMAllCWCW,SW,HM |

Meeting finished at 6:36pm

The next committee meeting will be held 10 September at a time TBC

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_       Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_